

Monitoring Plan Tool for community-based waterway monitoring

Installation instructions

General information

The Monitoring Plan Tool installation requires one of the following compatible operating systems:

- Windows Vista
- Windows XP SP2 or higher
- Windows 2000 SP4 or higher
- Windows 98, ME

It also requires the following software to be installed on your computer:

- Internet Explorer version 5.01 or later (version 6 SP1 recommended)
- .NET Framework 2.0
- Crystal Reports for .NET Framework 2.0 (required for reporting function of Monitoring Plan Tool)

The Monitoring Plan Tool installation program will install .NET Framework 2.0 on your computer if required. The installation program will also inform you if you need to upgrade your version of Internet Explorer. If you do not have Crystal Reports (for .NET Framework 2.0), you will still be able to utilise all aspects of the Monitoring Plan Tool except for the reporting functions. When you reach this section, you will be prompted to install Crystal Reports and directed to an external website for easy download of the software.

Installing the Monitoring Plan Tool

Please note: Before installing the Monitoring Plan Tool, you should check whether you already have an old pre-release version installed on your computer. If so, see the instructions below on 'Removal of pre-release versions of the Monitoring Plan Tool'.

Installation procedure:

1. Double click on the **Install_MPT.exe** file to start the installation.
2. A **WinZip Self-Extractor** screen will appear. Click **Setup**.
3. The **Monitoring Plan Tool Setup Wizard** will appear. Click **Next**.
4. Choose a folder to save files into, or accept the default (eg. c:\Programs\Monitoring Plan Tool\). Select whether you wish to install the tool for all users or just yourself by selecting *Everyone* or *Just Me*. Click **Next**.
5. Click **Next** to confirm installation.

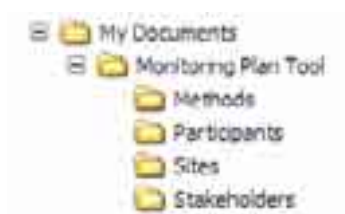
6. Wait as Monitoring Plan Tool installs.
7. When complete click **Close** to exit.
8. To start using the MPT click on the shortcut which was automatically installed on your computer desktop.

Removal of pre-release versions of the Monitoring Plan Tool

If you installed a pre-release version of the Monitoring Plan Tool (MPT), then you should first uninstall it before installing this version.

After uninstalling, you may find the old installation folder still exists (**C:\Program Files\NAPWQ\Monitoring Plan Tool**). Any project files (*.xml) you created while using the old version will be left in this folder. After you have installed the new version you will want to copy these xml files into the new directory structure (see below). Then you may delete the old installation folder.

Directory structure of Monitoring Plan Tool project files:



Monitoring plans are stored in the **Monitoring Plan Tool** folder in **My Documents** (see above). Saved Sites, Methods, Participants or Stakeholders files are stored in the corresponding sub-folder.